



BRITISH COLUMBIA SYNOD

Evangelical Lutheran Church in Canada

80 East 10th Avenue, New Westminster, BC V3L 4R5

Phone: (604) 524-1318 email: bcsynod@elcic.ca

**2018 Synod Convention Expense Form
(for delegates only)**

Name: _____

Address: _____

Date: _____

City/Prov/P.Code _____

Congregation: _____

Meeting date: **May 24 - 27, 2018**

Make cheque payable to: _____

All receipts MUST be attached or scanned and emailed to the synod office. NO payment without receipts

Travel costs for those outside the Greater Vancouver and Fraser Valley area:

Accommodation _____
Airfare - Ferry - Bus _____
(please circle)
Parking Fees _____
" Car Expense from below _____

| Amount | Office use A/C |
|---|-------------------|
| | |
| | |
| | |
| | |
| | |
| TOTAL TRAVEL COSTS | |
| Donation to BC Synod <small>(if applicable)</small> | |
| AMOUNT DUE | 4610 |

| | |
|---|------|
| Car allowance reimbursed at \$0.42 per km (subtract first 200 km) then add \$0.03 per km for each additional delegate passenger. | |
| Total kilometers driven from: | |
| Less first 200 km | -200 |
| Total claimable kilometers | |
| # of add'l delegates | |

Please sign here to confirm donation to the BC Synod:

I _____ direct that the funds to which I am entitled by way of reimbursement for approved expenses and would otherwise be forwarded to me by cash or cheque, be transferred to the BC Synod as my gift.

.....
Please leave this space blank. Office use only.

Submitted by: _____
(please print)

Signature _____